Privacy Policy

Please read these Terms & Conditions and Privacy Policy carefully before access this website and/or using our Services.

By accessing this website and/or Services, you confirm your unconditional acceptance of the following Terms and Conditions. If you do not accept these Terms & Conditions and/or Privacy Policy, do not access and/or use our Services.

PUTUO VILLAGE SDN BHD. (Company No.1446848-D) ("we" or "our" or "us" or "the **Company**") collects information to understand your needs better. This helps us to improve our services and the way we communicate with you. We know that privacy is important to you so we take your privacy and the security information very seriously.

This Privacy Policy governs the manner in which PUTUO VILLAGE SDN BHD. collects, uses, maintains and discloses information collected from users (each, a "User") of the <u>www.putuovillage.com.my</u> website ("Site"). This privacy policy applies to the Site and all products and services offered by PUTUO VILLAGE SDN BHD. ("PVSB").

Personal Data Protection Act

When users make a purchase with us, users are opting to subscribe our news. We may send alerts to users through electronic medium which may include but not limited to SMS, Email and etc. for marketing information, or changes in Privacy Policy. If User do not wish to further receive any of these alerts, please reply Unsubscribe <u>here</u>. Please give us up to 5 working days to remove User information from our database.

Personal identification information

We may collect personal identification information from Users in a variety of ways, including, but not limited to, when Users visit our site, register on the site, place an order, subscribe to the newsletter, respond to a survey, fill out a form, and in connection with other activities, services, features or resources we make available on our Site. Users may be asked for, as appropriate, name, email address, mailing address, phone number, credit card information. We will collect personal identification information from Users only if they voluntarily submit such information to us. Users can always refuse to provide Personally Identifiable Information except that it may prevent them from engaging in certain Site related activities.

Non-personally identifiable information

We may collect non-personally identifiable information about Users whenever they interact with our Site. Non-personally identifiable information may include the browser name, the type of computer and technical information about Users means of connection to our Site, such as the operating system and the Internet service providers utilized and other similar information.

Web browser cookies

Our Site may use "cookies" to enhance User experience. User's web browsers place cookies on their hard drive for record-keeping purposes and sometimes to track information about them. Users may choose to set their web browser to refuse cookies, or to alert you when cookies are being sent. If you do so, note that some parts of the Site may not function properly.

How we use collected information

PUTUO VILLAGE SDN BHD. may collect and use Users personal information for the following purposes:

-To improve customer service

Information you provide helps us respond to your customer service requests and support needs more efficiently.

-To personalize user experience

We may use information in the aggregate to understand how our Users as a group use the services and resources provided on our Site.

- To improve our Site

We may use feedback you provide to improve our products and services.

- To process payments

We may use the information Users provide about themselves when placing an order only to provide service to that order. We do not share this information with outside parties except to the extent necessary to provide the service.

- To share your information with third parties

We may share information with third parties for marketing or other purposes.

To run a promotion, contest, survey or other Site feature

To send Users information they agreed to receive about topics we think will be of interest to them.

To send periodic emails

We may use the email address to send User information and updates pertaining to their order. It may also be used to respond to their inquiries, questions, and/or other requests. If User decides to opt-in to our mailing list, they will receive emails that may include company news, updates, related product, or service information, etc.

How we protect your information

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data stored on our Site.

The security of users' use of Site relies on your protection of your electronic device. Users should not share their instance of the electronic device with anyone. If any unauthorized access to your instance of the electronic device has occurred, please report it immediately at **customer@putuovillage.com.my**Users must promptly notify us if they become aware that any information provided by or submitted to their electronic device is lost, stolen, or used without permission.

Users should not share passwords with anyone. We will never ask users to send their password or other sensitive information to us in an email, though we may ask them to enter this type of information on the Site.

Sharing your personal information

We may use third party service providers to help us operate our business and the Site or

administer activities on our behalf, such as sending out newsletters or surveys. We may share your information with these third parties for those limited purposes if you have given us your permission.

Third party websites

Users may find advertising or other content on our Site that link to the sites and services of our partners, suppliers, advertisers, sponsors, licensors and other third parties. We do not control the content or links that appear on these sites and are not responsible for the practices employed by websites linked to or from our Site. In addition, these sites, or services, including their content and links, may be constantly changing. These sites and services may have their own privacy policies and customer service policies. Browsing and interaction on any other website, including websites which have a link to our Site, is subject to that website's own terms and policies.

International Online Privacy Protection Act Compliance

As we value your privacy, we have taken the necessary precautions to be in compliance with the Online Privacy Protection Act. We therefore will not distribute User's personal information to outside parties without their consent.

Online Privacy Policy Only

This online privacy policy applies only to information collected through our website and not to information collected offline.

Children Online Privacy Protection Act Compliance

We are following the requirements of COPPA (Children Online Privacy Protection Act), we do not collect any information from anyone under 18 years of age.

Changes to this privacy policy

PUTUO VILLAGE SDN BHD. has the discretion to update this privacy policy at any time. When we do, we will revise the updated date at the bottom of this page. You acknowledge and agree that it is the user's responsibility to review this privacy policy periodically and become aware of modifications. Thus, users should check this page from time to time to ensure that they are aware and happy with any changes.

Contacting us

If there are any queries or complaints regarding this privacy policy, you may contact us using the information below: PUTUO VILLAGE SDN BHD. +607-2133398 customer@putuovillage.com.my www.putuovillage.com.my

Version dated on 06 January 2022.

请您仔细阅读下列有关隐私政策以及条款与条规之细则。当使用者在游览 网站时即表示已接受并同意下列所有隐私保护及条款与条规细则;若您不 同意,请停止使用本网站。

PUTUO VILLAGE SDN BHD. (公司注册号:1446848-D) (也称"我们"或"我们的"或"此公司" 或"PVSB") 收集资料以更了解您的需求,帮助我们提升服务品质并更好的与您沟通。我们深 知个人隐私对您极为重要因此我们将悉心保护您的隐私及个人资料的安全性。

这份隐私政策阐述了我们所收集、使用、维护和披露的 www.putuovillage.com.my 网站(简称"网站")的用户个人资料。这份隐私政策适用于所有我们网站所提供的相关产品及服务。

个人资料保护法

当用户向我们购买商品时,可选择订阅我们的资讯,当我们更新隐私政策和其他营销资讯时我 们可能会通过电子媒介发送通知于用户,包括但不限于讯息、电子邮件等。如果用户不希望继 续收到这些通知,在此处回复"取消订阅"。请给我们5个工作日,以从我们的数据库中删除 用户信息。

个人信息

我们通过多种方式向用户收集个人信息,包括但不限于用户访问我们的网站、注册账户、下订 单、订阅新闻通讯、填写问卷或表格、以及针对网站上的活动、服务、功能或资源有关的信息 进行交流。用户可能会被要求提供个人资料信息,姓名、电子邮件、邮寄地址、电话号码、信 用卡资料等。仅当用户自愿向我们提交个人信息和健康数据时,我们才会收集这些信息。用户 若拒绝提供个人身份信息,将无法参与或继续参与特定页面的活动。

非个人身份信息

当用户使用我们的网站时,我们可能会收集用户的非个人身份信息。非个人身份信息包括游览 器名称、电脑类型、用户连接到网站的技术信息,例如所使用的操作系统和互联网服务提供商 以及其他相关讯息。

Cookies

我们的网站使用" cookies"以加强用户体验。用户的网页浏览器将 cookie 记录并保存于其 硬盘驱动器上,有时还会追踪有关它们的信息。用户可以选择将其网页浏览器设置为拒绝 cookie,或在发送 cookie 前提醒您。如果这样做,网站的某些部分可能无法正常运行。

我们如何使用所收集的资料

绿究营养收集和使用用户个人讯息是因为以下目的:

加强用户体验

您所提供的信息可以帮助我们的客服更有效的回应请求并提高效率。

个人化用户体验

我们将使用汇总信息以整体了解用户如何使用我们网站多提供的服务与资源。

改善网站

我们可能会使用您提供的反馈以改善我们的产品与服务

处理付款

我们可能会在下订单时使用用户所提供的个人讯息,仅用于为该次订单提供服务。除此以外, 我们不会与第三方共享此信息。

与第三方共享信息

我们可能出于市场营销或其他目的与第三方共享信息。

运行促销, 竞赛, 调查或其他网站功能

在用户同意的前提下,将我们认为用户所感兴趣的主题讯息发送给他们。

发送定期电子邮件

我们可能会使用该电子邮件发送与用户有关的用户信息和信息更新。它也可以用来回答他们的 询问、问题和/或其他请求。如果用户决定选择加入我们的邮件列表,他们将收到包括公司新 闻,更新,相关产品或服务信息等在内的电子邮件。

保护您的个人信息

用户使用的网站安全性取决于您对电子设备的保护。用户不应与任何人共享其电子设备。如果 发生未经授权访问您的电子设备情况,请立即通知 customer@putuovillage.com.my 如果用户 发现其提供或提交信息的电子设备丢失、被盗、或未经许可使用,请立即通知我们。

用户不得与任何人共享密码。尽管我们可能会要求用户在网站输入此类信息但我们绝不会要求 用户通过电子邮件将其密码或其他敏感信息发送给我们。

分享您的个人信息

我们可能会使用第三方服务提供商来帮助我们运营业务和网站或代表我们管理活动,例如发送 新闻通讯或调查。如果您允许我们,我们可能出于特定目的与第三方共享您的信息。

第三方网站

用户可以在我们的网站上找到链接获得我们的合作伙伴,供应商,广告商,赞助商,许可人 和其他第三方的网站和服务的广告或其他内容。我们不控制这些网站上显示的内容或链接, 也不对与我们网站链接的网站所采用的做法负责。此外,这些网站或服务(包括其内容和链 接)可能会不断变化。这些站点和服务可能具有自己的隐私权政策和客户服务政策。在任何 其他网站上进行的浏览和互动,包括链接到我们网站的网站,均应遵守该网站本身的条款和 政策。

符合《国际在线隐私保护法》

当我们重视您的隐私时,我们已采取必要的预防措施,以符合《在线隐私保护法》。因此,未 经用户同意,我们不会将用户的个人信息分发给他方。

仅在线隐私政策

本在线隐私政策仅适用于通过我们的网站收集的信息,不适用于离线收集的信息。

儿童在线隐私保护法合规

我们遵守 COPPA (儿童在线隐私保护法)的要求,我们不会从 18 岁以下的任何人那里收集任何信息。

本隐私政策的变更

我们有权随时更新此隐私政策。完成后,我们将在页面底部修改更新日期。用户有责任定期查 看本隐私政策并了解更改。因此,用户应不时检查此页面,以确保知晓并满意任何更改。

联系我们 若关于此保密政策您有任何疑问或投诉,请联系我们: PUTUO VILLAGE SDN BHD. +607 213 3398 customer@putuovillage.com.my www.putuovillage.com

修订版于 06-01-2021